

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

March 06, 2025

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – February 20, 2025

GUESTS

Will Hunt – GIS/Planning/Community Development Director - Market Village Bid Package

NEW BUSINESS

Appointment: Traci Bretz to Potter County Planning Commission to fill the unexpired term of Tim Walck

CONTRACTS AND AGREEMENTS

PCHS CONTRACTS AND AGREEMENTS	23/24	24/25
■ Intellectual Disabilities (07/01/2024 - 06/30/2025)		
One Well LLC Addendum.		
	Prior Cost-Per Diem	Current Cost-Per Diem
Companion Services Level 2	\$7.71/unit	\$8.33/unit
In Home Community Support	\$10.25/unit	\$11.10/unit
Transportation - Mile	N/A	\$0.67/mile

PERSONNEL

New Hire: Warden Milford has requested the hiring of Darrell Reider to fill the part-time Corrections Officer vacancy; effective March 10, 2025.

New Hire: Judge Minor has hired Wendy Holbrook as a full-time Case Manager I with the Potter County Domestic Relations Office, effective March 17, 2025.

Resignation: Bella Butler, Domestic Relations Case Manager I, is resigning her position effective March 7, 2025

New Hire: Michael Pepper has requested the hiring of Cristal Cary to fill the full-time Veterans Service Officer vacancy; effective March 3, 2025.

Resignation: Isaac Musser, Children and Youth Families Program Director with Potter County Human Services, has resigned his position effective May 02, 2025.

LIQUID FUELS TAX REQUESTS

Eulalia Township	\$3,118.75
Homer Township	\$2,149.59
Genesee Township	\$2,767.62

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary – 02/21/2025

Fund #	Fund Description	Check #'s	Voided Check #	Voided Check Amt	Total
10	Payroll Checks	5019			\$100.42

10	Payroll - Direct Deposit	12821-12917			<b>\$113,457.49</b>
10	General Fund - Accounts Payable	147274-147368			<b>\$115,878.98</b>
10	General Fund - A/P Manual Checks	227			<b>\$158,152.59</b>
11	LEPC - Local Emergency Planning	3148-3167			<b>\$11,887.72</b>
16	911 Fund	3899-3911			<b>\$76,000.68</b>
28	Domestic Relations IV-D	1069			<b>\$20,222.17</b>
34	V.O.J.O.	147300;147332;147348			<b>\$334.44</b>
35	Victim Services/RASA	147300;147348			<b>\$1,372.84</b>
55	Phare Grant	147324			<b>\$18,750.00</b>
61	Employee Wellness Initiative	147292			<b>\$303.96</b>
64	Gas Well Impact-Capital Reserve	147317			<b>\$1,400.00</b>

**Potter County Tax Claim Bureau Fiscal Summary (03/06/2025)**

<b>ACCOUNTS PAYABLE CHECKS – Check #17917-17950</b>	<b>\$99,557.00</b>
<b>Total Checks Written</b>	<b>\$99,557.00</b>

**Potter County Human Services Fiscal Summary (03/04/2025)**

PAYROLL AUTOMATIC DEPOSITS	\$43,134.76
PAYROLL TAX TRANSFERS (EFTPS)	\$12,710.01
STATE TAX WITHHOLDINGS (ETIDES)	\$1,843.80
PAUC	\$43.10
Local W/H	\$600.58
Paytime P/R Charge	\$457.33
ACCOUNTS PAYABLE CHECKS – 02/20/2025 Check #79996-80088	\$194,459.58
<b>Total Checks Written</b>	<b>\$253,249.16</b>

**NEXT MEETING:** March 20, 2025

**ADJOURNMENT**

Prepared by Paige Barroqueiro